



## **Request for City Council Committee Action from the Department of City Coordinator**

**Date:** March 3, 2014

**To:** The Honorable John Quincy, Chair, Ways and Means Budget Committee

**Subject:** Gift from University of Illinois for reimbursement of travel, hotel and conference costs for the City of Minneapolis' Director of Sustainability to attend the Peoria Regional Food Summit.

**Recommendations:**

- Accept the gift of up to \$1,000 for reimbursement of airfare, hotel and conference costs for staff to attend and speak at the Peoria Regional Food Summit in Peoria, Illinois.

**Department Information**

Prepared by: Trudy Kjenstad, Manager, Administrative Services

Approved by: Paul Aasen, City Coordinator \_\_\_\_\_

Presenters in Committee: Paul Aasen

**Financial Impact:** N/A

**Supporting Information:**

The University of Illinois is hosting a Regional Food Summit which will be held in late March in Peoria, Illinois. They have asked the City of Minneapolis' Director of Sustainability, Gayle Prest, to attend the summit and speak to their guests. The University has agreed to cover travel costs up to \$1,000.